**How To Use the Application**  
**ACC Map Decision**

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# Visit the application

Visit the URL of the website in the browser and this will bring you to the landing page. Example image included below. **\*\* The actual URL will not be localhost \*\***



# Answer all the questions as applicable to you

First question is to choose between ALP-AU and ACC. If you select ALP-AU, it will redirect to NSCC ALP-AU program page. On selecting ACC, you will be passed through a set of questions which you have to answer as applicable to you. Some examples are provided below.

As you answer the questions, list of required courses will be generated based on the answers.

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# See whether you qualify for ACC Certificate Program

Based on the required courses added to the list, if the total of all required course unit hours is less than 8.0, you do not qualify for ACC Certificate.

If qualified, you will be asked to select from eligible list of courses to take in each semester.

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# Select courses to add in each semester

If total course units in a semester reach more than 3.5, a full-time warning alert will be shown on the screen.

If you have **CHEM/PHYS** AND **MATH** in the courses below, please select **MATH 1** in the preceding or same term as the **CHEM/PHYS 1**. Don't take **CHEM** or **PHYS** Before **MATH**!

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Select courses and click **Save & Next** to proceed to next semester. Make sure you select at least one course from the eligible list of course in the semester.

You can click **Previous** to move to the previous semester if you wish to change the selections.

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# View the final program course map

Once courses are selected for all the semesters, you will be able to see the complete program map.

Graphical user interface, application

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# Download the CSV and send it to the provided email address

Make sure you download the map as CSV and email it to the provided email address.

\*\*Do not click **Go Back to Homepage** without downloading the CSV file.